

# **SYLLABUS**

## **POLITICAL SCIENCE**

### **SEC**

#### **Political Grooming**

#### **Vocational/ Skill Enhancement Course Under**

#### **National Education Policy, 2020**

**Semester 1: Introduction to Politics and Political Process**

**Semester 2: Political Leadership**

**Semester 3: Governance & Public Policy**

**Semester 4: Basics of the Indian Constitution**

**Semester 5: Leadership in Democracy**

**Semester 6: Political Training**

# VOCATIONAL COURSES

(For those getting admission in the session 2025-26 onwards)

Vocational Course: <i>POLITICAL SCIENCE</i>			
		Year: I	Semester: I
Course Code: PS301MT	Course Title: Introduction to Politics and Political Process		
Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.			
Credits: 2		SEC/VOC	
Max. Marks: 100		Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 2-0-0			
Unit	Topic		No. of Lectures
Unit I	Meaning, Nature and Scope of Politics, Evolution of Politics as a Discipline		10
Unit II	Concepts of Constitution, and Governance		10
Unit III	Politician and Statesman (Indian tradition of leadership, contribution of Uttarakhand)		10

## Essential Readings

1. Roy, Himanshu, and M. P. Singh. *Indian Political System*. 4th ed., Pearson Education India, 2018.
2. O. P. Gauba, *An Introduction to Political Theory*, Macmillan, 2024 (pp 1- 172)
3. Tansey, S., & Jackson, N. (2014). *Politics: The Basics* (5th ed.). Taylor and Francis.(pp 1- 24)
4. Alan R. Ball, *Modern Politics and Government*, Macmillan, 1988 (pp 3-18)

## Suggested Readings:

1. Roy, Himanshu, M. P. Singh, and A. P. S. Chouhan, eds. *State Politics in India*. Delhi: Primus Books, 2017.
2. Rajeev Bhargava, *Political Theory*, Orient Blackswan, 2023
3. Andrew Heywood, *Politics*, Red Globe Press, 2025

## Suggested online link:

1. <https://egyankosh.ac.in/bitstream/123456789/53943/1/Unit-1.pdf>
2. <https://egyankosh.ac.in/bitstream/123456789/23700/1/Unit-10.pdf>
3. <https://www.youtube.com/watch?v=gGgFjIKTsDc&pp=ygVKQ29uY2VwdHMgb2YgU3Rh dGU sIENpdmlsIFNvY2lldHksIFBvbGl0aWNhbCBTeXN0ZW0sIGFuZCBDb25zdGl0dXRpb24gbnB0ZWw%3D>
4. <https://www.youtube.com/watch?v=xhm55mIdSuk&t=1339s&pp=ygUfcG9saXRpY3MgY W5kIHNOYXRlcyBtYW4gbGVjdHVyZQ%3D%3D>

**Suggested equivalent online courses:** IGNOU and other universities/MOOC platforms such as SWAYAM in India and Abroad. Students of the following subjects can opt for this course as an elective paper. Students who have cleared their 10+2 or Equivalent examination can opt for it.

**Suggested Continuous Evaluation Methods:** Assignments, Oral presentations, peer interviews, and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the course.

Vocational Course: <i>POLITICAL SCIENCE</i>			
		Year: I	Semester: II
Course Code: PS302MT	Course Title: Political Leadership		
Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.			
Credits: 2		SEC/VOC	
Max. Marks: 100		Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0			
Unit	Topics		No. of Lectures
Unit I	Understanding Political Leadership (From Social Leadership to Political Leadership)		10
Unit II	Functional Aspect of Leadership		10
Unit III	Leadership and Legislative Processes (Bill enactment/ Making questions/ Amendment Process)		10

### Essential Readings:

1. Harshita Shukla. (2023). Politics Unveiled: The Path to Successful Political Leadership. Notion Press.
2. Darryl Plecas, Colette Squires, & Len Garis. (2018). Essentials of Leadership in Government: Understanding the Basics. Independently published. Second edition. <https://cjr.ufv.ca/wp-content/uploads/2018/02/Essentials-of-Leadership-book-2nd-Ed-web.pdf>
3. Joseph, C. Rost. (1991). Leadership for the Twenty- First Century. New York: Praeger.
4. Udogu, E. (2008). The issue of political leadership in the Third World: What is to be done? Journal of Third World Studie, 25/1, 13-24. [https://libres.uncg.edu/ir/asu/f/Udogu\\_Ike\\_2008\\_The\\_issue\\_of\\_political.pdf](https://libres.uncg.edu/ir/asu/f/Udogu_Ike_2008_The_issue_of_political.pdf)
5. Michael Foley. (2013). Political Leadership: Themes, Contexts, and Critiques. Oxford University Press.

6. Richard A. Couto. (2010). Political and Civic Leadership: A Reference. SAGE Publications.
7. Rwitwika Bhattacharya- Agarwal. (2017). What makes a Politician. Harper Collins.

**Suggested Readings:**

1. Ner Le'Elef. (2004). Leadership & Management. American Society, pp. 10-18.
2. Avasthi & Maheshwari. (2017). Public Administration. Lakshmi Narain Agarwal. 33rd Revised and Enlarged Edition, pp. 253- 259.
3. Glenn, D. Paige. (1977). The Scientific Study of Political Leadership. Free Pr, pp. 01-08.

**Suggested online link:**

1. <https://www.egyankosh.ac.in/bitstream/123456789/45189/1/Unit-3.pdf>
2. [https://ddugu.ac.in/ePathshala\\_Attachments/E\\_PS844787@a65be1a0i.pdf](https://ddugu.ac.in/ePathshala_Attachments/E_PS844787@a65be1a0i.pdf)
3. <https://www.ignouassignmentguru.com/ignou-pgdslm-syllabus/>
4. [https://shodhgangotri.inflibnet.ac.in/bitstream/20.500.14146/550/2/02\\_chapters.pdf](https://shodhgangotri.inflibnet.ac.in/bitstream/20.500.14146/550/2/02_chapters.pdf)

**Suggested equivalent online courses:** IGNOU and other universities/MOOC platforms such as SWAYAM in India and Abroad. Students of the following subjects can opt for this course as an elective. Students who have cleared their 10+2 or Equivalent examination can opt for it.

**Suggested Continuous Evaluation Methods:** Assignments, Oral presentations, peer interviews, and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the course.

Vocational Course: POLITICAL SCIENCE			
		Year: II	Semester: III
Course Code: PS303MT	Course Title: Governance & Public Policy		
Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.			
Credits: 2		SEC/VOC	
Max. Marks: 100		Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0			
Unit	Topic		No. of Lectures
Unit I	Theory and Functions of Governance		10
Unit II	Introduction to Public Policy (Policy Making, Implementation, Monitoring)		10
Unit III	Interface Between Governance and Leadership		10

#### Suggested Readings:

1. Mark Bevir. (2013). A Theory of Governance. University of California Press, pp. 15-23.  
<https://escholarship.org/content/qt2qs2w3rb/qt2qs2w3rb.pdf>
2. Avasthi & Maheshwari. (2017). Public Administration. Lakshmi Narain Agarwal. 33<sup>rd</sup> Revised Edition, pp. 665-668, 679-681, 682-687.
3. Rainer Koch & John Dixon. (2007). Public Governance and Leadership: Political and Managerial Problems in Making Public Governance Changes the Driver for Re-Constituting Leadership. Deutscher Universitätsverlag Wiesbaden, pp. 12-30.

#### Essential Readings:

1. R.K. Saprú. (2012). Public Policy: Formulation, Implementation, Evaluation. Sterling Publishers Pvt Ltd. New Delhi.
2. Michael Hill & Peter Hupe. (2014). Implementing Public Policy: An Introduction to the Study of Operational Governance, Third Edition. Sage Publications Ltd.
3. Bidyut Chakrabarty & Prakash Chand Kandpal (2024). Public Policy in India. Taylor and Francis.
4. Deborah Stone. (2012). Policy Paradox: The Art of Political Decision-Making. W. W. Norton & Company
5. Alan S. Gutterman. (2023). Governance, Leadership and Management.  
[https://www.researchgate.net/publication/373238882\\_Governance\\_Leadership\\_and\\_Management](https://www.researchgate.net/publication/373238882_Governance_Leadership_and_Management)
6. Richard A. Couto. (2010). Political and Civic Leadership: A Reference. SAGE Publications.

**Suggested online link:**

1. <https://egyankosh.ac.in/bitstream/123456789/76697/1/Unit-4.pdf>
2. <https://www.britannica.com/topic/governance>
3. [http://rcdelhi1.ignou.ac.in/Ignou-RC/userfiles/file/PPT%20Dr\\_%20Valte.pdf](http://rcdelhi1.ignou.ac.in/Ignou-RC/userfiles/file/PPT%20Dr_%20Valte.pdf)
4. <https://egyankosh.ac.in/handle/123456789/67127>
5. [https://youtu.be/BEUJMET7mkw?si=NQuiJLh\\_oZzv4qjB](https://youtu.be/BEUJMET7mkw?si=NQuiJLh_oZzv4qjB)
6. <https://youtu.be/aPxQpyEydiU?si=n3Dx6BjpIVSxBxxf>

**Suggested equivalent online courses:** IGNOU and other universities/MOOC platforms such as SWAYAM in India and Abroad. Students of the following subjects can opt for this course as an elective. Students who have cleared their 10+2 or Equivalent examination can opt for it.

Suggested Continuous Evaluation Methods: Assignments, Oral presentations, peer interviews, and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the course.

Vocational Course: POLITICAL SCIENCE			
		Year: II	Semester: IV
Course Code: PS302MT	Course Title: Basics of the Indian Constitution		
Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.			
Credits: 2		SEC/VOC	
Max. Marks: 100		Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0			
Unit	Topics		No. of Lectures
Unit I	Meaning of Constitution and Constitutionalism		10
Unit II	An Introduction to the Indian Constitution; Fundamental Rights, Directive Principles, Centre-State Relations, Role of Election Commission and Reservation Policy		10
Unit III	The Indian Constitution: Significant Case Studies and Contemporary Challenges		10

#### Essential Readings:

1. Roy, Himanshu, and M. P. Singh. *Indian Political System*. 4th ed. Noida: Pearson Education India, 2018.
2. Basu, Durga Das (2022). *Introduction to the Constitution of India* (26th Edition). LexisNexis.
3. Kashyap, Subhash C. (2019). *Our Parliament: An Introduction to the Parliament of India*. National Book Trust.

#### Suggested Readings:

1. Jayal, Niraja Gopal & Mehta, Pratap Bhanu (Eds.) (2010). *The Oxford Companion to Politics in India*. Oxford University Press.
2. Chatterjee, Partha (Ed.) (1997). *State and Politics in India*. Oxford University Press.

#### Suggested Online Links:

1. <https://youtu.be/qjZfdZxk96I?si=twF4c1mmRpe8n7P5>

2. <https://youtu.be/O0rheDJ35-I?si=aehWfbV02xGqQQg3>
3. <https://youtu.be/WJ7EDAGcKuI?si=g3Mh-x1oB2LazZWV>
4. [https://youtu.be/UXuv6eSv4yo?si=ET8allk\\_jpVm9CMT](https://youtu.be/UXuv6eSv4yo?si=ET8allk_jpVm9CMT)
5. [https://youtu.be/q1xH2qBvM4w?si=SO3gyOLiaTt\\_om0V](https://youtu.be/q1xH2qBvM4w?si=SO3gyOLiaTt_om0V)
6. [https://youtu.be/wJJdH7Yb2JU?si=U\\_hb\\_MUFVM6FEHw](https://youtu.be/wJJdH7Yb2JU?si=U_hb_MUFVM6FEHw)
7. <https://youtu.be/OSG-ya6BJkY?si=oadeIWm45dEfNRfP>
8. Harshit Dwivedi Education [https://youtu.be/4sfJ871R\\_3s?si=g\\_juYMuM3ibEBHt-](https://youtu.be/4sfJ871R_3s?si=g_juYMuM3ibEBHt-)
9. [https://youtu.be/jN\\_IVXOr3DQ?si=7ZLJebAMo7us7PsS](https://youtu.be/jN_IVXOr3DQ?si=7ZLJebAMo7us7PsS)
10. <https://youtu.be/NlCo3-Pj47g?si=utjbdhyO096tSi9O>
11. <https://youtu.be/xrB3-8iac7U?si=O0YX0K0qnGjvcgQX>



Vocational Course: POLITICAL SCIENCE		
		Year: III Semester: V
Course Code: PS304MT	Course Title: Leadership in Democracy	
Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.		
Credits: 2		SEC
Max. Marks: 100		Min. Passing Marks: 33
Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0		
Unit	Topic	No. of Lectures
Unit I	Introduction to Democracy (Meaning & Philosophy of Democracy)	10
Unit II	Evolution Of Democracy (Bhartiya & Western Perspective)	10
Unit III	Structure and Functions of Democratic Institutions (Executive, Legislative & Judiciary)	10

### Essential Readings:

1. Rwitwik Bhattacharya, What makes a Politician, Harper Collins, 2023. ( Section 1)
2. Ramchandra Guha, Democracy and Dissenters, Penguin, 2021 (Ch 3&6)
3. Fali S. Nariman, You must know your Constitution, HayHouse Publishers, 2023. (Ch-6)
4. O P Gauba, Social and Political Philosophy, National publishing house, Delhi, 1970 (pg. 63-97)
5. Del Dickson, The People's Government: An Introduction to Democracy, Cambridge University press, 2014.
6. Sunil Khilnani, The Idea of India, Penguin, 1997.1-60
7. Ramchandra Guha, India After Gandhi: The History of the World's Largest Democracy, Pan Macmillan, 2017. (Ch-37, 45)

### Suggested Readings:

1. Arendt Lizphert, Patterns of Democracy Government Forms and Performance in Thirty-six Countries
2. M V Pylee, Introduction to Indian Constitution, Vikas, 2007
3. Atul Kohli ed, The Success of India's Democracy, Cambridge University press,2001.
4. S S Singh, How to win an Indian Election, Penguin, 2023

**Suggested online link:**

- [www.ignou](http://www.ignou)
- [www.swayam](http://www.swayam)
- [www.inflibnet](http://www.inflibnet)
- centrally/state-operated

**YouTube Channel:**

CEC

**Suggested equivalent online courses:** IGNOU and other universities/MOOC platforms such as SWAYAM in India and Abroad. Students of the following subjects can opt for this course as an elective. Students who have cleared their 10+2 or Equivalent examination can opt for it.

**Suggested Continuous Evaluation Methods:** Assignments, Oral presentations, peer interviews, and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the course.

Vocational Course: <i>POLITICAL SCIENCE</i>		
		Year: III Semester: VI
Course Code: PS304MT	Course Title: Political Training	
<b>Course Outcomes:</b> The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.		
Credits: 2		SEC/VOC
Max. Marks: 100		Min. Passing Marks: 33
Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0		
Unit	Topic	No. of Lectures
Unit I	Self-awareness, Team Building & Stress Elimination, and Political Workers & Indic Approach to Leadership	08
Unit II	Essential tools in Public Life, Electioneering & Data Analytics, Psephology and Constituency Management	11
Unit III	Traits of Leadership and how to become a Good Politician	11

**Suggested Readings:**

1. Jeffrey J. Mondak, Personality and the Foundations of Political Behavior, Oxford, 2010.
2. Russell J. Dalton & Hans-Dieter Klingemann, The Oxford Handbook of Political Behavior, 2007
3. Ramchandra Guha, Democracy and Dissenters, Penguin, 2021
4. S S Singh, How to win an Indian Election, Penguin, 2023
5. M V Pylee, Introduction to Indian Constitution, Vikas, 2007
6. Fali S. Nariman, You must know your Constitution, Hay House Publishers, 2023.
7. Rwitwik Bhattacharya, What makes a Politician, Harper Collins, 2023.

**Suggested online link:**

www.ignou  
www.swayam  
www.inflibnet  
centrally/state-operated

**Suggested equivalent online courses:** IGNOU and other universities/MOOC platforms such as SWAYAM in India and Abroad. Students of the following subjects can opt for this course as an elective. Students who have cleared their 10+2 or Equivalent examination can opt for it.

**Suggested Continuous Evaluation Methods:** Assignments, Oral presentations, peer interviews,

and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the course.

**This course can be opted for as a vocational course by the students of the following subjects:**

This subject can be opted for by students of any stream.

**Suggested Continuous Evaluation (25 Marks):**

**Internal Assessment: 10 Marks**

**Assignment & Presentation: 10**

**Marks Attendance: 05 marks**